

EFFECTIVE

~~Revised~~: June 15, 2018

Baytowne West Window Replacement Guidelines

Date Submitted: _____
Name of Homeowner: _____
Address of work being performed: _____
Phone Number: _____ email: _____
Name of Unit Supporting Agent: _____
Agent Address: _____
Agent Phone Number: _____ Agent email: _____

- Proof of the contractor's business license and proof of insurance is required to be submitted with this Form. Contractors business card may be used for below information.
 - City of Safety Harbor building permit must be submitted to the Architectural Control Committee prior to commencement of work and must be displayed in the bay window. **Contractor must obtain this approval form and be posted adjacent to building permit in the bay window before any work starting from Owner.**
 - Window panes must match existing windows. _____
 - Window frames and panes must be white. **Company Contractor Name and Phone Number**
 - Front bedroom & bay windows — single or double hung with colonial panes.
 - Back bedroom windows — single or double hung with NO colonial panes.
 - No other window types may be installed except for single or double hung.
 - Homeowner or Contractor is responsible for repairing and re-painting any damaged stucco. Paint may be obtained from the HOA.
 - Contractor must have plywood under the tires of vehicles if backing onto the lawn.
 - Contractor/Homeowner will responsible for the cost of any damages to the irrigation system.
 - Repairs to the irrigation will be made by the Baytowne West Irrigation contractor.
 - Contractor must police the homeowner's and adjoining front and back yards for nails and debris.
 - No materials, tools or equipment may be placed or stored on adjoining roofs or properties.
- I understand that it is my responsibility to ensure these guidelines are followed.

Homeowner Print Name Homeowner Signature Date

Contractor Print Name Contractor Signature Date

Signature and date of Baytowne West Architectural Control Committee Members:

Date received: _____ Date notified Owner/Agent: _____ Approved() Disapproved()

ACC Signature Date ACC Signature Date

Architectural Control Committee has 30 days from receipt to review and respond to this application.
If approved, valid for period of 180 days from date of notification to Owner/Agent.
Application must be dropped off at Drop Box next to bulletin board by swimming pool or HOA address.